

**CITY OF VISTA
PARKS AND COMMUNITY SERVICES DEPARTMENT**

**JOB DESCRIPTION
COMMUNITY SERVICES SPECIALIST I – STAGE TECHNICIAN**

Under the direction of the Technical Director, is responsible for the overall operation of audio, stage lighting, rigging, carpentry, show running, facility maintenance and rental supervision, for performances, special events, and concerts at the Moonlight Amphitheatre and Avo Playhouse.

Examples of Duties:

Assists incoming groups with the execution of theatrical lighting, including hanging, plugging and focusing of lighting instruments.

Works with groups in the load in, assembly, and striking of sets scenery, costume racks, shipping cases, and other various material.

Assists in unloading scenic elements from trucks and organize for installation. At strike, organize elements and reload.

Assist in the pre-rig of elements (drops and flying scenery) in preparation for production.

Assist in the assembly and construction of scenic elements.

Painting of stage and scenic elements.

Rigging of drops and flying elements.

Maintenance of scenic elements and flying pieces.

Assists in organization and best utilization of theater equipment.

Performs janitorial duties as needed and provides overall maintenance of facility.

Assists in supervising the facility during rentals.

Qualifications:

Education – Must have graduated from, or be currently enrolled in, an educational institution, working towards obtaining a high school diploma or G.E.D. equivalent. College level work preferred.

Experience – Two years of applicable backstage theater experience.

Licenses and Certificates – N / A

Knowledge, Skills, and Abilities:

Must have knowledge of audio and lighting techniques and equipment, and skill in their use.

Must have knowledge of rigging and set construction techniques and hardware and skill in their use.

Must have knowledge of safety rules and practices pertaining to theatrical and backstage work.

Ability to develop and maintain effective working relationships with user groups, producers, directors and technical personnel.

Ability to work in potentially adverse conditions which may include heights, loud noise, large crowds, darkness and confined spaces.

Special Conditions:

Must be able to lift, push, pull and/or carry objects which may approximate 60 lbs. or more.

Must be able to do work requiring physical strength, dexterity and endurance. Requires the mobility to stand, stoop, reach, and bend.

Must be able to work a flexible schedule including weekends, holidays, evenings, and split shifts, dependent upon needs.

Required Apparel:

Neat dress and work appropriate shoes are required during events and performances. All technical staff must wear all black attire during all live performances.

Salary Scale:

Step 1: \$15.50

Step 2: \$16.53

Step 3: \$17.87

Step 4: \$20.78

Step 5: \$24.40

Revised: 3/1/2023

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